WORK TRACKING APP

STREET SWEEPING

First select the Project

Projects

Add New Project

Search 🗑

Showing 1 to 1 of 1 rows

Project Number	Project Name	Creator	Contractor	DesignFirm	Creation Date	Totals
	Street Sweeping					
SWP-22	Street Sweeping 2022	agilbertson@3t-kc.com	CONTR-ACEPIP	KCWATER	08-10-2022	**Approval Pending:** 0 **Work Orders Opened:** 69 **Work Orders Closed:** 6 **Errors:** 0 **Total:** 75 **Total Cost:** $13,110.00

Showing 1 to 1 of 1 rows

Then Select Add New Work Done

Select Asset Type, Sweeper Route

Fill in Sweeper Route or Atlas Map Number

Asset Type

Sweeper Route

Same As Previous Asset

Sweeper Route Form

Sweeper Route / Atlas Map Number

SWP-N021

Work Completed

Please Choose

Miles Swept

Tonnage of Debris Hauled

Cost

Work Completed Date

Comments

Submit

Close

Select Type of Work Completed

Asset Type

Sweeper Route ⌄

Same As Previous Asset

Sweeper Route Form

Sweeper Route / Atlas Map Number

SWP-N021

Work Completed

Please Choose ⌄

Please Choose
Street Sweeping
Hauling Debris

Miles Swept

Tonnage of Debris Hauled

Comments

Submit

Close

Select Miles Swept or Tonnage of Debris Hauled depending on type of work

Fill out any additional comments and then Submit the Work Order

After submitting the work Order it will go to Pending

Work done on **Street Sweeping 2022** project

Add New Work Done **Import Options ▾** **Export to Excel** **Bulk Actions !!!NEW ▾**

Search [🗑] [⬇▾]

Showing 1 to 1 of 1 rows

☐	Asset Info	Work Done on Asset	Contractor	Cost	Completion Date	Comments	Error Message	Status
								Pending_Hansen ▾
☐	**Asset Type:** Sweeper Route **USManhole:** SWP-N021 **DSManhole:** null **Location From USManhole:** null **Suspected Addr:**	**Work Done:** Street Sweeping **Repair Length:** 123 **Hansen WO:** 0	**Contractor:** null **Creator:** Alexander Gilbertson (CONTR-3T) **Last Edit By:** Alexander Gilbertson **Last Edit Date:**	NULL		Sample Work Order For 123 Miles of Street sweeping.	-	Pending_Hansen_Open

Showing 1 to 1 of 1 rows

Once the Work Order has processed it will show as OPEN

Work done on **Street Sweeping 2022** project

Add New Work Done | Import Options ▾ | Export to Excel | Bulk Actions !!!NEW ▾

Search

Showing 1 to 1 of 1 rows

☐	Asset Info	Work Done on Asset	Contractor	Cost	Completion Date	Comments	Error Message	Status
	N021							WO_Open ▾
☐	**Asset Type:** Sweeper Route **Atlas Map:** SWP-N021	**Work Done:** Street Sweeping **Miles Swept:** 123 **Hansen WO:** 784541895	**Contractor:** null **Creator:** Alexander Gilbertson (CONTR-3T) **Last Edit By:** Alexander Gilbertson **Last Edit Date:** 08-25-2022	NULL		Sample Work Order For 123 Miles of Street sweeping.	-	WO_Open

Showing 1 to 1 of 1 rows

After work has been completed in the field,
add Cost and Completion date. If final length is different that should be
edited as well.

Sweeper Route Form

Sweeper Route / Atlas Map Number

SWP-N021

Work Completed

Street Sweeping

Miles Swept

123

Tonnage of Debris Hauled

Cost

45.67

Work Completed Date

08-12-2022

Comments

Sample Work Order For 123 Miles of Street sweeping. |

Submit

Close

Once all information has been filled out the Work Order can be approved by the Project Manager.

Work done on **Street Sweeping 2022** project

Add New Work Done | Import Options ▾ | Export to Excel | Bulk Actions !!!NEW ▾

N021 | 🗑 | ⬇ ▾

Showing 1 to 1 of 1 rows

	Asset Info	Work Done on Asset	Contractor	Cost	Completion Date ▲	Comments	Error Message	Status	
☐	N021							WO_Open ▾	
☐	**Asset Type:** Sweeper Route **Atlas Map:** SWP-N021	**Work Done:** Street Sweeping **Miles Swept:** 123 **Hansen WO:** 784541895	**Contractor:** null **Creator:** Alexander Gilbertson (CONTR-3T) **Last Edit By:** Alexander Gilbertson **Last Edit Date:** 08-26-2022	$45.67	08-12-2022	Sample Work Order For 123 Miles of Street sweeping.	-	WO_Open	✎ 🗑 ✓

Showing 1 to 1 of 1 rows

To upload multiple Work Orders use the Bulk Upload Excel Template

Each Work Order gets its own line, use Asset Type Sweeper Route and WorkTypeID 1031 for Sweeping and 1032 for Hauling Debris

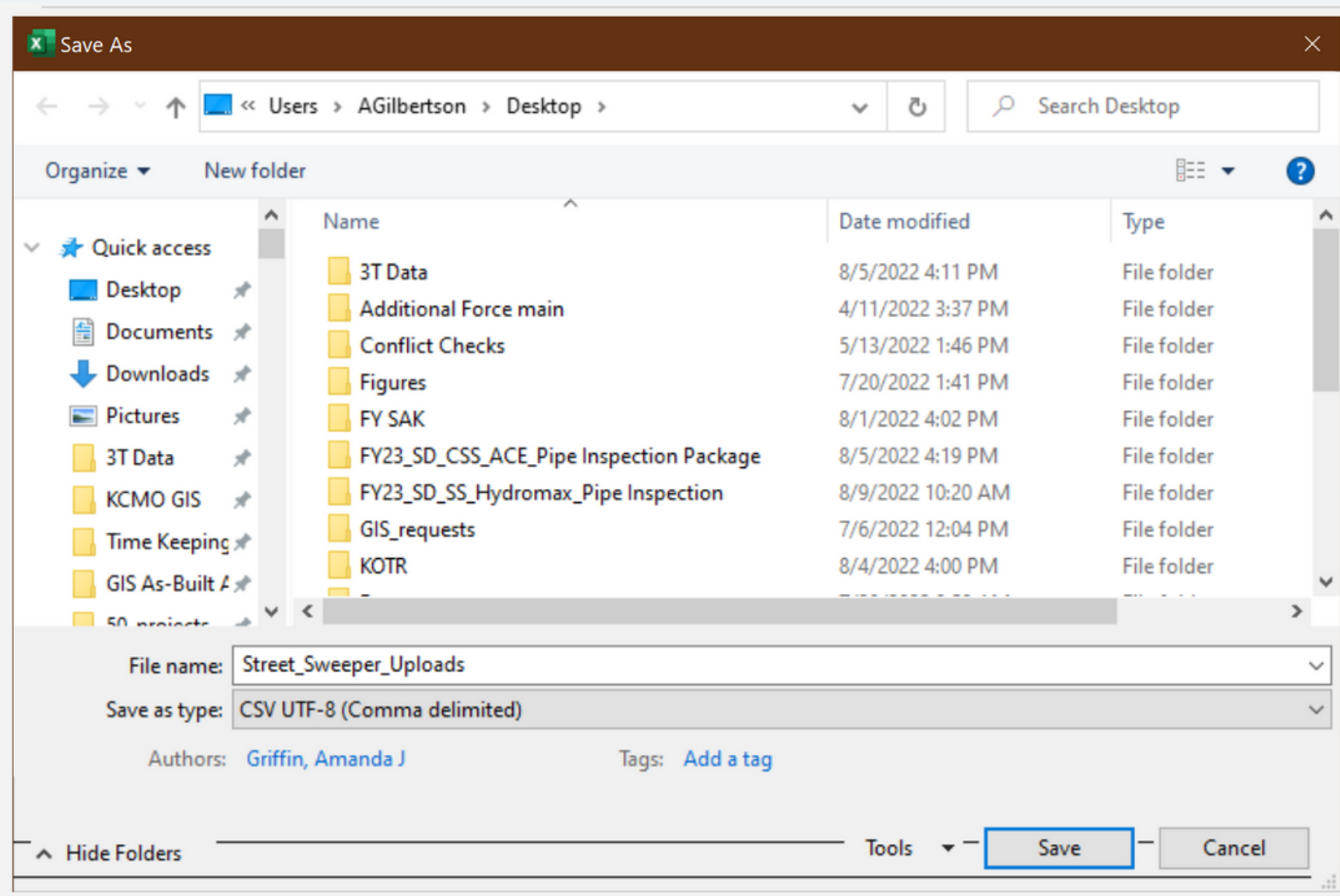|	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	AssetType	USManholeID	DSManholeID	LocationFromUS	STNO	PREDIR	STNAME	SUFFIX	WorkDoneDesc	WorkTypeID	RepairLength	CompletionDTTM	Cost	Comments
2	Sweeper Route	SWP-N001							Street Sweeping	1031	2			Test Bulk Upload - ATG
3	Sweeper Route	SWP-N002							Street Sweeping	1031	3			Test Bulk Upload - ATG
4	Sweeper Route	SWP-N003							Street Sweeping	1031	4			Test Bulk Upload - ATG
5	Sweeper Route	SWP-N004							Street Sweeping	1031	5			Test Bulk Upload - ATG
6	Sweeper Route	SWP-N005							Street Sweeping	1031	6			Test Bulk Upload - ATG
7	Sweeper Route	SWP-N006							Street Sweeping	1031	7			Test Bulk Upload - ATG
8	Sweeper Route	SWP-N007							Street Sweeping	1031	8			Test Bulk Upload - ATG
9	Sweeper Route	SWP-N008							Street Sweeping	1031	9			Test Bulk Upload - ATG
10	Sweeper Route	SWP-N009							Street Sweeping	1031	10			Test Bulk Upload - ATG
11	Sweeper Route	SWP-N010							Street Sweeping	1031	11			Test Bulk Upload - ATG
12	Sweeper Route	SWP-N011							Street Sweeping	1031	12			Test Bulk Upload - ATG
13	Sweeper Route	SWP-N012							Street Sweeping	1031	13			Test Bulk Upload - ATG
14	Sweeper Route	SWP-N013							Street Sweeping	1031	14			Test Bulk Upload - ATG
15	Sweeper Route	SWP-MISC		6					Hauling Debris	1032				Test Bulk Upload - ATG
16														
17														

Location from USManhole = Tonnage of Debris Hauled

WorkDoneDesc should either be Street Sweeping Or Hauling Debris
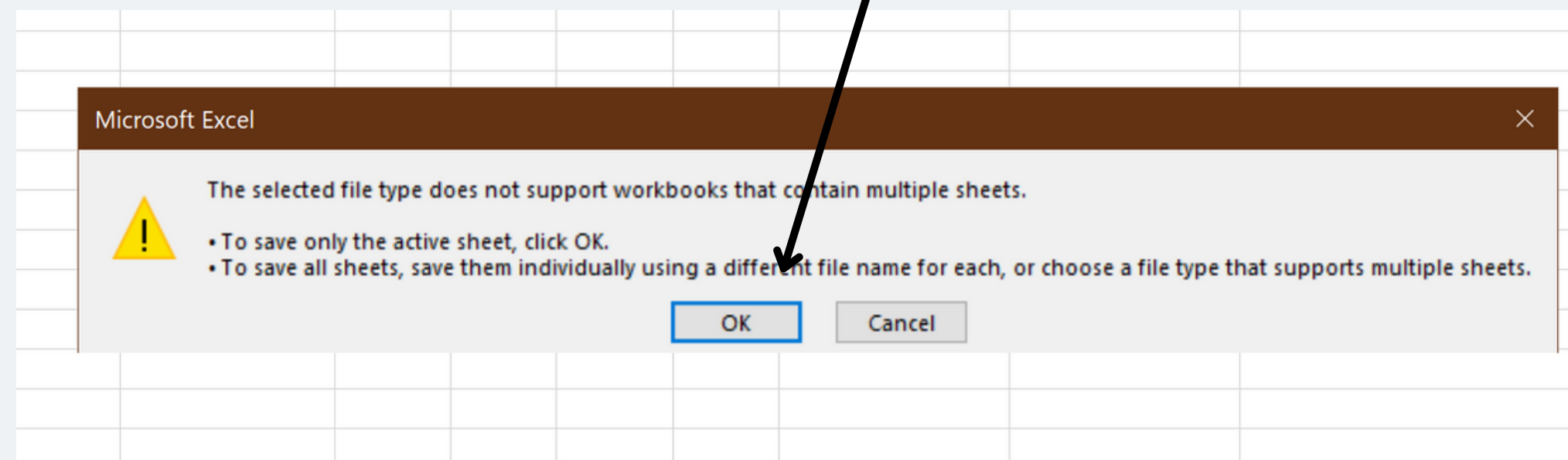
Repair Length = Miles Swept

Export as CSV

1

Save As CSV

Click Ok

2

To Upload the CSV spreadsheet Click Import Work Done, then select the file

Verify the File is Comma Separated Values

If you have any questions regarding the new feature or the Work Tracking Application in general feel free to contact Alexander Gilbertson: agilbertson@3t-kc.com